State of Nevada
CORE.NV Project Weekly Status Report

Week Ending: January 24, 2025

CORE.NV

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

Week Ending: January 24, 2025

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→

CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra...			

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.59	P1B Performance Test Plan Complete_ms	01/24/25	01/24/25	0%

Project Status Review

During this reporting period, the Incident Management/Release Management Workflow document was finalized and released. A large amount of the team's efforts was focused on resolving issues that caused payments, for multiple areas, to not be released. A greater focus was placed on identifying issues that have a common source to the problem so that resolving the defect can in turn resolve multiple issues. The NEOGOV Change Request (CR) was received from CGI and is in the process of being reviewed for immediate release to the Change Control Committee (CCC) and then to the Executive Committee for their review and approval.

FIN

Help Desk: The team has been actively managing Help Desk tickets triage, resolving and assigning Help Desk/JIRA tickets accordingly. The team has been facilitating discussions on JIRA Settlement File payments to VOYA and Child Support, and providing technical assistance for Jira Help Desk Tickets.

NDOT: The team has been working closely with NDOT on coordination around Org conversion requirements, attending meetings, facilitating discussions, and monitoring progress on action items.

Meetings: The team has participated in Cost Accounting meetings, Master Agreement meetings, Budget Control meetings, and other coordination meetings.

Training: The team has been involved in Advantage Academy Training, reviewing training materials, and assisting with training-related queries.

Support: The team has provided support for budget override production support, communication assistance for JVD issues, transaction cancellation assistance, bank account issue resolution, BOVR solutions, SABA report review, and user support.

Other: The team has also been involved in daily incident triage, reviewing questions on ILT Course Question Collection Doc, attending discussion groups on testing strategy, and preparing for demos.

HRM Status Review

HRM

The team has been preparing for the Discovery Workshop, gathering all necessary requirements and refining the schedule. This includes comprehensive planning and ensuring everything is in place for the workshop.

The first iteration of Parallel Payroll went well.

Our analysis shows that we processed 40k triggers and produced 18k checks. No checks were missed and only two minor errors were encountered.

All major payments, including Child Support Payments, Voya, and PERS, have gone through successfully without any further issues.

The team conducted several important meetings, including the HRM 1B Interfaces and reports meeting, EUAT Prep meetings, and follow-up meetings for training questions. We are also working through scheduling conflicts for Payroll Administration decisions.

Our team has been reviewing HRM Training Materials and addressing ongoing training questions. We are following up continuously to resolve any outstanding queries.

The team resolved ITF004 and ITF005 issues related to Vendor Payments and Employees as Vendor data. We finalized the NDOT requirements document, created the NDOT Punch List, and are awaiting schedule confirmation from DHRM and GFO for training question discussions. We also prepared for EUAT and began recruitment discussions with CGI.

Our team also reviewed HR and Advantage nightly cycle runs to ensure smooth operations and maintain high performance standards.

TECH Status Review

TECH

Most team members have been focused on Hypercare issue resolution/Post Go-Live support.

Interfaces: The team is working through various issues to ensure that files load and process on time, which helps to negate issues where data is not found in ADV4, or DAWN, or not available in a timely manner. Focus is on a fix that was causing time sheets to be rejected, resulting in potential missing paychecks for one agency. A larger team met to discuss discovery and process for coding the P1B interfaces and will meet regularly until tickets are ready to code. CGI was provided with 5 Interfaces, of the 20 that they are contracted to build, to begin work on .

Reports: The container update needed for the Budget Status Report (BSR) was pushed out one week, which will likely push out the report delivery date into February. The Service Desk inquiries for reports have slowed considerably, allowing the team to focus on Phase 1B reports and analysis of FIN reports that were pushed out from Phase 1A.

Data Warehouse: End users have been contacted for the 30+ tickets related to the DAWN BSR (different from the ADV4 BSR), IBR, and other reports. 20 of those tickets were confirmed as fixed by end users and closed. FDOT work is dependent on functional cost accounting work being completed, so that is temporarily on hold; For HRDW work, the team is proposing utilizing OOB reporting rather than bringing the DB to link to ADV4.

Security: Security has officially been moved to the Functional side, as the work is all configuration-based, so reporting on that area will no longer appear here.

Overall, the majority of the true technical issues reported are manageable and quickly mitigated with a only few urgent exceptions related to payroll and vendor payments.

OCM

Comms/OCM Activities:
Vendor Payment comm pushing today letting end users know all payment have been received

BOVR Job Aid and Comm - SENT

New BOVR Job Aid update (added an extra step) and video - in prog

New Comm for rejected BOVR and what to do - in prog, pushing today

Tips and Tricks on SP – in prog, should be completed on SP site next week

Jan Newsletter – in prog, pushing end of next week

API Integration Survey Reminder – Sent! Raw data will send to tech team end of next week when survey closes

Pulse/Satisfaction Survey – Pushing Jan 30

New Transaction Cancellation Job Aid and Comm – sending to targeted list Friday and placing on SP

CAN Redesign – in prog

SNOW Report Analysis – in prog

Release Management onto SP – in prog, currently understanding the validity on placing on SP

Upcoming:
Rescheduling OCM Retro
New draft of new CAN Process for Phase 1B
Pulse/Satisfaction Survey - Jan 30
Tips and Tricks new SP tab - comm pushing next week

Training Status Review

Training

Activities
1. Prepped for GFO Trainings, but due to circumstances out of the team's control, these trainings were cancelled, and participants will need to take the courses through NVeLearn; in-person will not be rescheduled.
2. Retrospective action items – Streamlining sign-in process (will Beta test on EUAT Testers), Accommodations Request Form, In-Training Question tracking
Review
1. NVeLearn in review – Procurement
2. NVeLearn in progress –Fixed Assets (full course) and Budget Control
Upcoming
1. State Trainer Forum – January 29th
2. NDOT Phase 1B training plan and schedule
3. HRM Phase 1B training schedule
4. HRM Phase 1B content

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	▮▮▮▮		P2 - Medium	Open - In Progress
CORENV-7972	Another Adv2 Cycle may need to be run to update EFTs	▮▮▮▮		P1 - High	Open

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Open But Due

Description	Owner	Due Date	Comments
Connect with ███ on strategy for Integration Strategy deliverable.		12/12/24	Follow up email
Connect with ███ to start sharing stats with Leads prior to JLM.		12/26/24	
Draft CR for Debt Collection Module		12/06/24	CGI sent estimates. OPM reviewing.
Schedule joint meeting to discuss Phase 2 schedule tracking.		12/19/24	

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module		12/06/24	CGI sent estimates. OPM reviewing.

Closed This Week

Description	Owner	Due Date	Comments

Assigned This Week

Description	Owner	Due Date	Comments

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.